



Team Meeting Number 1
Wednesday September 10, 2014

Emma Bostian: Team Lead

The Team Lead is responsible for organizing and tracking attendance for both client/team meetings. As the main point of contact for the supervisor Dr. Fryling, the Team Lead holds team members accountable for on-time, good quality deliverables.

Kevin Conner: Webmaster

The Webmaster is responsible for the creation and maintenance of the team website. Duties include but are not limited to, updating relevant information, uploading important documents, and keeping the timeline up to date.

Dave Hall: Database Administrator

The Database Administrator is responsible for the design and maintenance of the database created for TEAMS 101 - Team Evaluation. Entity - relationship diagrams and relationship schemas of this database will also be made and documented by the Database Administrator.

Sara Pinti: System Administrator

The System Administrator holds the responsibility of adding and maintaining any necessary software and hardware pertaining to the system. An additional responsibility of the system administrator is documenting meeting notes and sharing the documents with the team lead and the rest of the team at Nova Tech.

Justin Rose: Software Engineer

The Software Engineer is responsible for the underlying design and implementation of all software. Actively participates in all parts of software development maintaining quality insurance, and a strong knowledge of the code structure behind user experience.

Summary:

Each team member was assigned a portion of the Software Plan to complete, and we worked on Lab 1.